

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE DECEMBER 19, 2022 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, December 19, 2022 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Jeff Wolfe	Commissioner, President
Donnie Lawson	Commissioner, Vice President
Tom Santelli	Commissioner
Bob Clutter	County Attorney
Audrea Racine	Interim County Attorney
Kaylee Jessie	Administrative Assistant

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Wolfe opened the meeting at 9:08 AM with a quorum of all three (3) Commissioners present. The Pledge to the Flag took place during the Drainage Board Meeting.

IN THE MATTER OF MINUTES

Commissioner Santelli moved to approve the Minutes of December 5, 2022 Commissioners' Meeting as presented. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER AMENDING THE AGENDA TO INCLUDE ORDINANCE 2022-07 AN AMENDMENT TO THE STORMWATER MANAGEMENT ORDINANCE OF BOONE COUNTY, INDIANA

Commissioner Santelli moved to approve amending the agenda to include Ordinance 2022-07 amending the Stormwater Management Ordinance of Boone County, Indiana. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

An update to the standards was presented and approved during the Drainage Board this morning. The amendment is also to be approved by the commissioners. Commissioner Santelli moved to approve the amendment to the stormwater management plan standards. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF LEGAL ISSUES

Attorney Bob Clutter presented the following items:

- 1) Bond(s) for acceptance:
 - a. Maintenance Bond for Jackson Run Section 2
 - i. Storm Drains & Rear Yard Sub Surface Drains in the amount of \$90,250.00.
 - b. Maintenance Bond for Jackson Run Section 2

- i. Erosion Control in the amount of \$17,000.

The Boone County Surveyor's Office recommends approval of accepting the bonds as submitted. Commissioner Santelli moved to approve the acceptance of the Maintenance Bonds as submitted. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 2) Andrea Racine, Interim County Attorney, presented the Memorandum of Understanding (MOU) agreement between Boone County, IN and Boone County Solid Waste Management District (the District). This agreement would allow the District employees to enroll in the County's group health benefit plan. The district needs more cost-effective health insurance for their employees. Both parties believe adding the District employees to the County health plan will be the most cost-effective and prudent solution for the County's taxpayers. Andrea recommends approving the MOU contingent to the Stop Loss carrier's approval.

Commissioner Santelli moved to approve the MOU between Boone County and Boone County Solid Waste Management District contingent to the approval of the Stop Loss carrier. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF PTO DISCUSSION FOR NEW HIRE

Michael Nance, Executive Director of Community Corrections, presented a request for the new hire, Leonard (Lenny) Stepp to accrue PTO at the 5-14 years of service rate (6.46/per pay). A job offer has been extended to Lenny for the position of Pretrial Coordinator with a start date of January 3, 2023. Lenny is a 20+ year veteran of the Indiana State Police and is getting ready to retire from that post.

Commissioner Santelli moved to approve the PTO accrual rate of 5-14 years for Leonard (Lenny) Stepp. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF BI INCORPORATED ELECTRONIC MONITORING SERVICE AGREEMENT

Michael Nance, Executive Director of Community Corrections, presented the BI Incorporated electronic monitoring services agreement. CON(S): Their product will cost twenty cents more per day/per client, which is roughly a \$7,000 increase total per year. This is all funded by the client paying for their daily rate. PRO(S): BI uses satellite and cell phone technology. If for any reason the satellite and cell phone technology go down, the device will grab from surrounding Wi-Fi to pin the location of the client unless they physically remove the device. All of their signals are CDMA compliant. All of their wireless is 5G network – a lot of our older units are still using 3G and 4G. They will be Senate Bill 9 complainant and partnering with a GPS company that understands that will be extremely beneficial for the community corrections department. Their sales representative is local and easily accessible. BI is also going to allow the County to have 30% inventory on the shelf at any time. The batter life for these devices will be roughly 60 hours. A notification will be sent to the department and the client if the battery power is running below 20%. These devices can be charged by a portable charger and has a green light indicator when fully charged. Another neat feature is that the devices has a speaker on them. The field officer can speak or type a message to the client. The process for the hookup of the units will improve. There will be an option to put an arm and ankle device on high risk offenders. BI is in the development stages of a victim app for their product that will hopefully be available in CY 2023. The victim will receive an immediate alert if the perpetrator is somewhere within the parameters set. This will be much more efficient than the current process.

Commissioner Santelli recommends anyone to visit the livinginboonecounty.com website and look for the annual report provided by Community Corrections. This department saves the County a substantial amount of taxpayer money each year providing these services. Commissioner Santelli praised Michael Nance and the department staff for their work.

Commissioner Santelli moved to approve BI Incorporated electronic monitoring services agreement. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

**IN THE MATTER OF NOTIFICATION OF DE-OBLIGATION OF FEDERAL TRANSIT
ADMINISTRATION AND STATE TRANSIT FUNDS**

County Attorney Bob Clutter presented the de-obligation of the following Federal Transit Administration and State Transit Funds which represent the unexpended balance within the CY 2021 grant projects:

FUNDING SOURCE	INDOT Purchase Order #	De-obligated (Unclaimed) Amount
FTA CARES OPERATING FUNDS		
FTA 5339 CAPITAL FUNDS	20056947	\$2,502.00
STATE PMTF	20056947	\$626.00

The Indiana Department of Transportation (INDOT) will re-program these unused funds for other 5311/5339 program projects.

Commissioner Santelli moved to approve ratifying the notification of de-obligation of Federal Transit Administration and State Transit Funds signed by Commissioner Wolfe on December 12, 2022. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

**IN THE MATTER OF BOONE COUNTY
ECONOMIC DEVELOPMENT CORPORATION CONTRACT**

County Attorney Bob Clutter presented the Boone County Economic Development Corporation (EDC) for professional consultant services to perform community and economic development activities in Boone County, Indiana, such as the development, expansion, or improvement of its community. Boone County shall pay the Boone EDC One Hundred Forty Thousand Dollars (\$140,000) for services rendered during CY 2023. Commissioner Wolfe commented that this was approved during the 2023 Budget Hearings by County Council.

Commissioner Santelli moved to approve the Boone County Economic Development Corporation contract for services. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

**IN THE MATTER OF COLLECTIVE PUBLISHING, LLC
PUBLIC COMMUNICATION INITIATIVE AGREEMENT**

County Attorney Bob Clutter presented the Collective Publishing, LLC public communication initiative agreement. Collective Publishing is in the business of producing content that is published online and in its local community magazines, including the Zionsville Monthly magazine, creating websites and managing and

creating social media platforms. They created and manage the County's livinginboonecounty.com website. The monthly fee for their services is Three Thousand Three Hundred Thirty-Three Dollars (\$3,333).

Commissioner Lawson moved to approve the Collective Publishing, LLC public communication initiative agreement. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF MONON TRAIL CONNECTIVITY BOONE COUNTY TO CLINTON COUNTY (KIRKLIN)

Chip Mann is here today representing Kirklin Main Street to discuss the Monon Trail Connectivity between Sheridan through Kirklin. They have been able to assemble a team to get a momentum going. Sheridan has brought the Monon Trail up to the Boone County line. Their team has mapped out the three (3) miles through Kirklin and was able to get everything donated. The Monon would be able to connect from there to Michigantown, IN – another group is working on this. Kirklin was short on matching funds for the grant, so they have received verbal commitments of about \$60,000 from Clinton County, \$40,000 from the Community Foundation, and \$35,000 from the Town of Kirklin. There is approximately five (5) miles into Boone County, of which 1.4 miles is CSX owned. They are pulling in other organizations that have experience with trails as they work on getting funding. They are seeking help from Boone County to develop a map for the five (5) miles – total of eight (8) miles for the grant application. Who should be involved in the communications and what is the preferred method? Elizabeth (Liz) Stitzel, Clinton County Area Plan Director thanked Boone County for the great success in partnering with the commissioners, council, surveyor, and local private organizations in terms of being able to complete the Big Four Trail in Colfax. The trail is now paved, and we have been getting great feedback on it. She is looking forward in partnering on the Monon Trail Connectivity. The way that it typically works for the engineering on these projects is first we must get the land acquisition piece established. The mapping must be identified before funding is pursued so that you can incorporate any cost such as a major tile or bridge repairs. Included in the funding is the cost of the engineering to get all the elevations and/or problem spots figured out. Engineering would be selected through the bidding process. Liz would write the grant application. Boone County is a critical piece in establishing the map for the Monon Trail Connectivity from Sheridan through Kirklin. Lloyd Pitzer presented five (5) potential proposed options of mapping routes for the trail. He is currently in discussion with CSX regarding land they own in maps option 1 and option 2. The commissioners advised their team to connect with Nick Parr, Director of Highway and Mike Goralski, County Engineer to review the proposed maps for their recommendations.

IN THE MATTER OF ORDINANCE 2022-06 AMENDING THE CCD ORDINANCE

County Attorney Bob Clutter presented Ordinance 2022-06 amending the Cumulative Capital Development (CCD) Fund. At the time it was adopted, state statute only permitted the fund could be used for a few narrow categories. Over the years, the statute has been amended to include many different uses. The amended Ordinance is to reflect the current statutory authority. County Attorney Bob Clutter read the Ordinance aloud in pertinent parts pursuant to state law.

Commissioner Santelli moved to approve Ordinance 2022-06 amending the Cumulative Capital Development (CCD) Fund. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF GOALS AND ACCOMPLISHMENTS REPORT TO INDOT

Kaylee Jessie, Administrative Assistant, presented the goals and accomplishments report to submit to Indiana Department of Transportation (INDOT) to meet our compliance obligations for Title VI & ADA.

Commissioner Lawson moved to approve the goals and accomplishments report. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF REQUEST ARP FUNDS FOR SYLVIA'S CHILD ADVOCACY CENTER PROJECT

Kassie Fraizer, Director of Sylvia's Child Advocacy Center (SCAC), is here today on behalf of a partnership with Witham Hospital to ask the commissioners to invest in a project that will improve the lives of people within our community. In 2010, Kassie's predecessor came before the commissioners requesting Five Thousand Dollars (\$5,000) in funding to being the CAC. After securing the funding through stakeholders, donors and businesses, the CAC, now named Sylvia's, was established. Boone County became One of only Twenty-Six (1 of 26) counties to develop a CAC. A CAC is a place that a child victim of sexual assault, physical abuse, or a witness of traumatic events can go and give their memory of that event to a trained interviewer. The interviews are trained to gather details from the child without leading them or re-traumatizing them. The CAC provides a safe, calm environment for them where they can tell them everything about this event. They work as a team to develop a plan to investigate the details the child(ren) have provided. Interviews are conducted at the CAC by an interviewer and monitored by detectives, prosecutors, department of family and child services case workers, mental health and victim advocate – also known as a multi-disciplinary team. Once the interview is complete, the child(ren) is referred to medical exams and counseling services. These services aid in the investigation process and preserve evidence for law enforcement. In the past ten (10) years, the CAC has established contracts with the State of Indiana and Federal Government to assist in funding their growing budget. In 2021, they were able to obtain their national accreditation – they are One of Ten (1 of 10) in the State of Indiana to have an accredited CAC. In 2022, Sylvia's CAC received Twenty-One Thousand Dollars (\$21,000) of the County's American Rescue Plan (ARP) Funds to assist with offsetting unexpected cost associated to the COVID-19 pandemic such as virtual options, cloud base encrypted file sharing program, and cyber insurance. Kassie is requesting today seed funding in the amount of Ten Thousand Dollars (\$10,000) from ARP Funds for the establishment of a Center of Hope in Boone County. A Center of Hope is a dedicated area and team and process used to care of victims of sexual assault or inner personal violence. They provide care for adult and adolescents sexual assault victims ages 15+ years old. Sexual assault victims receive a forensic nursing exam in a private, compliant, and compassionate environment.

The Center of Hope may provide the following services depending on the victim's unique situation:

- Medical care
- Forensic nursing exam
- Injury identification and documentation
- Assistance with emergency shelter placement
- Forensic specimen collection (as appropriate)
- Crisis intervention services
- Follow-up medical care post initial exam/visit
- Safety planning
- Referrals for community-based resources such as counseling and support groups

It is important to show our community that several stakeholders, foundations and donors have signed on to ensure victims of sexual assault have access to the best medical care to address their trauma. Witham Hospital will begin fundraising efforts to secure more than One Hundred Sixty-Five Thousand Dollars (\$165,000) for this project. Once completed, Sylvia's will assist the Center of Hope with training law enforcement, EMTs, firefighters and all other first responders on the protocol for sexual assault response. They are humbled by the support shown for Sylvia's and the interest of others for this project. Kassie knows it will improve the lives of these victims. It will ensure Boone County is prepared for the growth, evidence is secured, and victims can move forward with prosecution when they are ready. Commissioner Santelli commented on how this work is fundamental to the quality of life within our community and fully supports funding this request. Commissioner Wolfe commented that what SCAC does is incredible, and he appreciates all that they do. He also appreciates Commissioner Santelli's passion for this. Tom has held his own fundraisers for Sylvia's Child Advocacy Center. The Commissioners are very supportive of this request. At this time, the commissioners are waiting on a list of monies that County Council allocated from ARP Funds during the Budget Workshop this year. Next steps will be to obtain a copy of that list and the commissioners will amend the ARP Project List. Once the new project has been adopted, Kassie can go before the County Council with the request for SCAC – hopefully at the next meeting in January 2023.





IN THE MATTER OF DISCUSSION ON PROPOSED NEW DEVELOPMENT IN BOONE COUNTY

Ronnie Merrill commented that proposed new large developments will run the county out of water if we aren't careful. He also believes farmers should be reimbursed for the loss of income plus whatever is destroyed for any water connection. Commissioner Wolfe responded that in the right of way purchasing agreement the entity would have to do should include language of repairing any tiles damaged when installing the waterline connection. Ronnie believes the reimbursement should come from the entity, not the County. He's also concerned about the disturbance of the soil when the entity would install the waterline. The deeper in the soil they go, the worse its going to be. It will take years for the yields and soil to be brought back to the same productivity before the disturbance occurred. Ronnie asked the commissioners to consider creating a bylaw that the entity would be responsible for reimbursing farmers for land and crops that would be affected by the project.

IN THE MATTER OF HARE CHEVROLET QUOTE FOR 2023 TRAVERSE FOR HIGHWAY DEPT

Max Mendenhall, Capital Investments Director, presented the Hare Chevrolet Quote to purchase a 2023 Chevrolet Traverse for the Boone County Highway Department. The total sales price is Thirty-Three Thousand Eight Hundred Thirty Dollars and Twenty-Five Cents (\$33,830.25) for the vehicle. This is a budgeted item for 2023.

Commissioner Santelli moved to approve the Hare Chevrolet Quote to purchase a 2023 Chevrolet Traverse. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF UPDATE ON THE INDOT PROJECT ON 465 FROM 75TH STREET TO US-31

Mike Goralski, County Engineer, presented the I-465 Northwest Presentation. (See Appendix #2)

The project is to address four primary needs:

1. Traffic Operations & Congestion
2. Recurring Safety Concerns
3. Deteriorated Bridges
4. Undesirable Geometry

INDOT is still in the early planning and coordination phases. They are anticipating approval in late CY 2025, which means construction would not begin until after that point. The work will be broken into multiple phases.

INDOT is still actively seeking input.

Project Information 465



Project website
www.in.gov/indot/projects/home/i-465-northwest-improvements-project

Please submit comments to:



INDOT Customer Service
855-463-6848
INDOT4U.com

Alex Lee, AICP
Public Involvement Lead
Alexander.Lee@parsons.com

IN THE MATTER OF BUTLER FAIRMAN AND SEUFERT PROFESSIONAL ENGINEERING SERVICES AGREEMENT

Nick Parr, Highway Director, presented the Butler Fairman and Seufert professional engineering services agreement for the design of the Bridge 44 rehabilitation project on CR 400 E over Mud Creek, north of CR 750 N. The total not to exceed amount is One Hundred Fifty-Six Thousand Eight Hundred Twenty Dollars (\$156,820).

Commissioner Santelli moved to approve Butler Fairman and Seufert professional engineering services agreement. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF GAI CONSULTANTS PROFESSIONAL SERVICES AGREEMENT

Nick Parr, Highway Director, presented the GAI Consultants professional services agreement for the preliminary engineering of Bridge 162 replacement, Project 2022-07. Bridge 162 in on CR 500 S east of CR 50 E over Belt Ditch. The total not to exceed amount is Two Hundred Two Thousand Forty Dollars (\$202,040).

Commissioner Santelli moved to approve the GAI Consultants professional services agreement. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

- 1) Kaylee Jessie, Administrative Assistant, requested the commissioners to amend the Witham Board of Trustee appointments and have that reflected in the minutes. At the last meeting, she erroneously named the individuals who are current members of the board. Those individuals, Ms. Margaret McFrye and Mrs. Beverly Newhart wish to forgo reappointment for another term. Witham Board of Trustees

previously submitted their recommendation of appointing Mr. Brett G. Bayston and Ms. Andrea Castetter to the Board for a four-year term beginning on January 1, 2023, and expiring December 31, 2026.

Commissioner Santelli moved to approve amending the Witham Board of Trustee appointments to reflect the appointment of Brett G. Bayston and Andrea Castetter. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 2) County Attorney Bob Clutter presented the Section 401/404 Application to Indiana Department of Environmental Management (IDEM) as part of the Boone County Justice Center expansion project for ratification.

Commissioner Lawson moved to ratify the Section 401/404 Application to Indiana Department of Environmental Management (IDEM). Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

- 3) Commissioner Santelli presented the post analysis for the Boone County Justice Center costs. In August 2021, Commissioner Santelli sent a spreadsheet to the County Council, County Commissioners, and others indicating that a one-year delay of the project was projected to cost the County an approximately additional Twenty-Three Million Nine Hundred Seventy-One Thousand One Hundred Ninety-Nine Dollars and Twelve Cents (\$23,971,199.12) - emphasizing the need move this project along last year. The annual debt service cost increased One Million One Hundred Ninety Thousand Five Hundred and Fifty Dollars (\$1,190,550) in terms of delaying the project one-year. The twenty-year impact is Twenty-Three Million Eight Hundred Eleven Thousand Dollars (\$23,811,000), which is a close comparison to his original predictions of \$23,971,199.12. There are other ways the County could have benefited from this money had we avoided the delay. Commissioner Santelli thanked Councilman Kevin Van Horn, Councilman Don Lamb, Councilwomen Jennifer Hostetter, and Councilman John Riner for approving to move the project along. It has taken a tremendous amount of effort from many involved, but the County has officially broken ground for the project. Commissioner Santelli's hope for the future is that we can look at the impact on taxpayer dollars over the length of the project entirely, and not just at the current moment in time. He believes we could have done a lot better for our taxpayers.

IN THE MATTER OF STAFF REPORTS

- APC – Rachel Cardis
- Coroner's Office – Justin Sparks
- Facilities / Capital Investments – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

Nick Parr, Director of Highway Department presented the following items:

- 1) Construction in right of way permit (#202210073) for Centerpoint Energy at 4141 S 250 E in Lebanon to install a gas main extension for a customer. The Boone County Highway Department recommends approval with a Twenty Thousand Dollar (\$20,000) Bond.

Commissioner Santelli moved to approve the construction in right of way permit (#202210073) for Centerpoint Energy. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 2) Construction in right of way permit (#202210074) for Frontier North Inc. at 5080 N 700 W in Thorntown to provide services for a customer. The Boone County Highway Department recommends approval with a Fifteen Thousand Dollar (\$15,000) Bond.
Commissioner Lawson moved to approve the construction in right of way permit (#202210074) for Frontier North Inc. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.
- 3) Construction in right of way permit (#202210075) for Boone REMC at Ford Road and 96th Street for a fiber conduit installation. The Boone County Highway Department recommends approval with a Ten Thousand Dollar (\$10,000) Bond.
Commissioner Santelli moved to approve the construction in right of way permit (#202210075) for Boone REMC. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.
- 4) Construction in right of way permit (#202210072) for Wabash Velley Power at CR 100 S and CR 300 E. Wabash Velley Power is requesting the release of Permit Bond #20BSBIT7889. The Boone County Highway Department recommends approval of the release of the Permit Bond.
Commissioner Lawson moved to approve the release of the Permit Bond for Wabash Velley Power for permit (#202210072). Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.
- 5) The Authorization to Proceed for Project 2020-14, Bridge 148 Replacement. This modification of the Bridge 148 design agreement is a zero dollar change that shifts the fees to align with the needs of the project. Some items were unknown at the time of scoping.
Commissioner Lawson moved to approve Authorization to Proceed for Project 2020-14, Bridge 148 Replacement. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.
- 6) Recommendation for Administrative Settlement Agreements for Bridge 151 Parcel #1 and Bridge 152 Parcel #1.
Commissioner Santelli moved to approve Recommendation for Administrative Settlement Agreements as presented. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.
- 7) Indiana Strong Tree Removal quote in the amount of Twelve Thousand One Hundred Seventy-Five Dollars (\$12,175) to remove two large trees and stumps just east of Kissel Road on Hunt Club Road. They will be temporarily closing the road for this work.
Commissioner Lawson moved to approve Indiana Strong Tree Removal Quote. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.
- 8) The request to accept all the 2023 Material Bids received.
Commissioner Santelli moved to accept all the 2023 Material Bids. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.
- 9) The first Community Crossing Matching Grant application opportunity opens January 3, 2023. Requesting execution of financial commitment letters for CCMG applications.
Projects to be submitted include:
- Bridge 21 (replacing SC015) CR 900 N west of CR 1100 W. The total construction cost is estimated to be \$869,300, the CCMG request is \$434,650.
 - Small Structure WO016, CR 100 S just west of CR 600 E. The construction cost estimate is \$400,609.63, the CCMG request is \$200,304.81.
 - Microsurfacing in Various Townships, CR 200 E from the Lebanon City Limits to Hendricks County Line and Elizaville Road from Lebanon City Limits to CR 500 E. The construction cost estimate is \$687,819.09 the CCMG request is \$343,909.54.

Commissioner Santelli moved to approve the three Community Crossing Matching Grant applications. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

Contracts/Quotes Signed:

- 1) James H. Drew- guardrail repairs on SC020, farm equipment recently removed the concrete side walls, the total amount of the quote for repairs is \$5,150.
- 2) Task order was executed with Volkert Inc. for \$7,425. They will perform title searches on parcels where individuals have agreed to dedicate r/w for roads that are planned to be converted in 2023.
- 3) Authorization to Proceed for USI to inspect small structures, and add them to the inventory, that have been replaced since the last inspection was complete. Total amount of the ATP is \$2,000.

Max Mendenhall, Director of Capital Investments presented the following items:

- 1) McGavic Outdoor Power Equipment, Inc. Quote for a seventy-two (72) inch zero turn mower in the amount of Fourteen Thousand Seven Hundred Ninety-Nine Dollars (\$14,799). The mower was previous a demo with roughly 800 hours on it, so they were able to give the County a discount off the retail price. Commissioner Lawson moved to approve the McGavic Outdoor Power Equipment, Inc. Quote for a new mower. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

Commissioner Wolfe presented the following items:

- 1) On behalf of County Assessor Jennifer Lasley, requested the commissioners to reanalyze the lodging policy in the employee handbook. The current policy states: “The cost of overnight lodging (room rate and tax only) will be reimbursed to the traveler if the authorized travel is 50 miles or more from the County Courthouse.” Assessor Lasley will be attending a multiple day conference in Indy. The cost for her to travel back and forth each day plus parking would cost more than the hotel stay. She provided a detailed analysis. There is also a benefit of being able to collaborate with peers at the conference before and after the sessions each day. Additionally, eliminating the risk traveling back and forth in traffic each day. The commissioners have agreed to re-evaluate their lodging policy.

Commissioner Santelli moved to approve Assessor Lasley’s request to stay at the hotel during the conference she is attending. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF DOCUMENT SIGNING

- 1) Key request form for Alexandra Dixon at the Prosecutor’s office.
Commissioner Lawson moved to approve the key request form submitted. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.
- 2) Affidavit for payment to AT&T CWO in the amount of \$45,675.10 as part of the engineering and installation for the Boone County Justice Center Project.
Commissioner Santelli moved to approve the affidavit for payment to AT&T CWO. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.
- 3) Claims Dockets – regular, prepaids, payroll, and insurance.
Commissioner Santelli moved to approve Budgetary Claims presented from the Auditor’s Office. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

The commissioners thanked Commissioner Santelli for his years of service!

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Santelli moved to adjourn the Boone County Commissioners' Meeting at 11:16 AM on Monday, December 19, 2022. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.